**Zoom Etiquette Reminders**

* Please keep yourself on ‘mute’. If you would like to chime in or have a question, please raise a hand or chat in the text box
* The Executive Committee will be keeping watch for questions/comments, and will ask you to hop in and turn on your microphone to share

1. Motion to commence meeting
   1. Review and approval of August Minutes – move to approve meeting – Emily, second by Justin.
2. Committee Updates
   1. University Committees Reports
      1. Professional Development/Social Events (APC Executive Committee)
         1. Next APC Adopt-a-Highway Clean Up October 24th
            1. RSVP to [Kathryn.Starkey@csupueblo.edu](mailto:Kathryn.Starkey@csupueblo.edu) to join!
         2. Extended Studies Professional Development Opportunities (Kathryn Starkey)
      2. University Leadership Team (Tracy Samora, Derek Lopez, Emily McElwain, Abby Davidson)
         1. Recap: Thursday September 3rd Meeting
         2. Next Meeting: Thursday, September 24th
         3. Meeting recap: Thudnerstruck award – given to Helen Capriologio to prepare the university for HLC. Financial update – ended up better than expected. We had an increase in fund balances and summer enrollment in ES was great. Best we’ve had in a while. CARES act funding helped as well. $500 threshold has been a barrier for reenrollment. They have a new payment plan for students and has resulted in 300 more students to reenroll. Heading into second clean audit, which is great news! Financial crew is tightening things up, and we’ve had an increase in operating revenue that exceeded our expenses. Alejandro’s two takeaways: operating revenue is exceeding expenses, and they’re available to help!
         4. Johnna and Kat provided updates for Title IX – we are in compliance with the new regulations. They are interviewing for the new Director of Title IX that will report to HR moving forward. There is more of a reorganization. Director of Diversity will also move to HR. They are implementing a HR information system to launch in 2022 and leveraging support from system office.
         5. Breakout and engagement activities – opportunities for spring semester, processes to solve front line issues, what problems you’ve solved that we can all learn from.
         6. We will share those questions with the APC membership and if you have information to share, please do!
            1. Room 1: What is going well and why is it going well?
            2. Room 2: What opportunities do we have for the spring semester that we can plan for now?
            3. Room 3: What processes are you using to solve frontline problems at the University within your unit/department?
            4. Room 4: What problems have you solved that others can learn from?
      3. President’s Budget Advisory Committee (Abby Davidson)
         1. Next Meeting: TBD
         2. After next BOG meeting in October, we will know more about enrollment and state updates.
      4. Equity Matters and Updates (Jennifer Quintana)
         1. Equity Study Updates – no firm update yet. Based on the Equal Pay Act that is to be implemented Jan 1, there will be a structure and study in place. Not as much progress as we had hoped yet.
         2. Bridge Cycle Review (June-October) Update – we have developed a draft evaluation form and will submit to APC executive committee for review and feedback. That cycle is April 1 – October 31 this year. We will release the form on October 15 so they can start to use it on November 1. Consider the full evaluation cycle.
         3. Performance Review Updates – there is a section for the new goals. The old evaluation form will be removed from the web so it isn’t inadvertently used for the bridge cycle. It’s not quite definitive yet, but happy to answer questions!
         4. That system will be fully electronic. You can submit it to the employee electronically, gather signatures electronically, and there is a section for employee feedback as well.
         5. Note: it is NOT for classified employees.
         6. We are moving from 4 rating levels to 5 to allow for more flexibility etc.
      5. Search Committee Updates and New Staff Introductions (APC Group)
         1. Pack Center – searing for COSI advisor in the department. Finishing up the Transfer Search as well, back to the pool and hopefully it’ll be done soon. Just hired Anissa Manizanerez and Shelby Pitts as new academic success coaches for upper division students.
         2. Director of Compliance and Title IX coordinator – in August met and now have two finalists – should be finished in next couple of weeks.
         3. Disability Resource Support Center is searching for Accessibility Coordinator.
         4. School of Education – completed search for Director of Student Teaching and Experiential Learning – will be on board by the next meeting!
      6. APC Foundation Scholarship and Fundraising Activities
         1. Give Day Updates (Megan Mueller) – Almost finished with application for Give day -it’s due Friday. Give Day is Thursday October 29, 2020. We’ll post the campaign on the CSUP APC and facebook page. Goal is $1000 and foundation will match up to $1000. Need your help to meet that fundraising goal.
      7. Upcoming Events and Opportunities
         1. Give Day October 29th (Amber Shipley) – In addition to Give Day, it will be October 29. We changed things last year, but with COVID, made it earlier. Sammy will be in charge of Give Day. Looking for any campaign for student organizations, professional councils that need additional funds. Paid 75k in matching funds last year. Lots of marketing, but it’s also important when our people help and reach out since they have a relationship with us.
            1. Distinguished Young Alumni Award – PR and will focus on them in the magazine in the spring. Due the 18th and the Dean will make the decision.
         2. Recreation Center Programming - Virtual and In Person (Emily McElwain) – trying to encourage students to get out there in the great vast outdoors. Each week we’re featuring an adventure of the week. Promoting that we have gear on campus to equip those students.
         3. Interest in walking/biking/running groups for Faculty & Staff (Emily McElwain)
            1. Interest Form: <https://forms.gle/imqNEyJpuxzNUQAN7> - accountability group! Think about joining.
         4. Faculty and staff luncheon – they are transitioning that to a virtual event so we can still recognize folks. That planning is ongoing, but more details are forthcoming!
         5. Homecoming Updates (Tracy Samora) – getting postponed to 2021- there will still be a celebration. What we’ve proposed is a celebration of past, present, and future of our campus. Going to have as many opportunities as possible for engagement!
         6. Virtual JC Penny Suit Up September 20th (Megan Mueller) – we’ll still have the partnership so you get 30% off career apparel. It is virtual but if you wanted to shop in the store, you can. The Career Center team won’t be there in person, so you’ll text a code to a number and receive a coupon if you want to shop in person.
         7. Celebration for Tundra is postponed for the spring so we can host more folks. That decision was made in partnership with athletics and the handlers so we can gather safely with as many people as possible.
         8. School of Education – looking for folks that might need tutoring for students. We have developed a form to develop, but if you know of children that need tutoring, please send them along. Interest form: <https://forms.gle/XxWAdpAK9AYVagmX9>
         9. Center for International Programs and Inclusive Excellence – Heritage month – October is LGBTQIA+ community – looking for faculty, staff, students to be featured for coming out day. Email Meera if you are interested and it’ll also be in the digest if you’d like to see it there.
3. New Business
   1. Guest Speakers: Chris Milliken and Jennifer Torres to share information on NetID and Banner Implementation
   2. Jennifer Torres Banner Update:
      1. Goal is to have a system supported by CSU and find shared resources and improve student experience. Fort Collins will host the system and we are joining their banner environment. It’ll be software both institutions share. Once we are in detailed info, those will be separate. Requires a lot of communication with CSU. How do we live in the environment together, align processes and benefit from efficiencies. The modules that’ll be supported are listed in the PowerPoint. Between our campuses, we share our demographic info in AIS. Financial aid package as power fades will be new too. The student module is comprised of lots of things including catalog, admissions, registration. And accounts receivable will handle billing, payments and third party processing. We have contractors working with us as well including CSU, Ellucian, and Ferrilli. Ellician is the banner vendor and working as consultants with regular engagements to make decisions. Migration and data integration - start up term is fall 21. Some things are already live. In July, we did a huge project to migrate people. 300k records migrated over including agencies and organizations and students. Ongoing uploads will continue to make sure info is current. Upcoming this month will be another migration - the fall 21 catalog and financial aid information to start up for that area as well. In January we will migrate student information for test scores, prior college, terms of enrollment and academic history.
      2. We won’t send over spring 21 info yet. There will be supplemental migration activities so it’s complete. In July we will move accounts receivable. Admissions is collecting applications in Slate and those applicants are moving into banner successfully.
      3. In October financial aid will start packaging so we can keep as close to our current cycle to inform our freshman what is to be offered. Also in October, the registrar will start loading courses for fall 21, the detail of our offerings can’t be migrated, so we are starting for March registration can open. Ongoing items include training, integrations with third party software, and rollout of self-service modules. We are working with other parties to test and implement things. Those areas are starfish, blackboard etc that has student data. We are doing training and granting users access so their area will be good to go.
      4. Another ongoing and gradual process is self-service modules. Those are those parts in PAWS. They’ll start opening in that portal. So it’ll either navigate you to banner for fall 21 or if prior to fall, you’ll use PAWS and AIS. What will change is that the PID is our current identifier and once in banner, that will be replaced with your NetID.
   3. Chris Miliken NetID Update:
      1. Why Net-ID: <https://www.youtube.com/watch?v=5JmhNGeQpvI> What problem are we solving? It’s a desire to not have a different log-in for every system. We have several log-ins right now. We are collapsing those together. Banner is taking over the role of the electronic identity source. Banner alone does not have the capability to allow access to all other systems and the single-sign on. The goal is to consolidate everything. As a shared system it’s an opportunity to work with the CSU system. It’s a system-wide source of electronic identity. It’s one log-in to rule them all. Allow for a set of tools so we don’t have to have any different credentials going forward.
      2. What is it: yes, it’s a log-in. We’ve had the opportunity to build this on some foundations. It’ll be more important in the future. The NetID system is built using called using the InCommon Federation based on Internet2. It operates the largest education network that are secured and accessed by identity framework- it’s the tools to collaborate with each other. It has significant meaning based on the opportunities we can collaborate and research with other institutions when talking about solutions and access. Once we launch it, it doesn’t mean a whole lot to us yet, but there is more potential. It serves 317 universities, 43 state education networks, and 100k anchor institutions, and 1000 in common participants and 100 different countries.
      3. EduRoam: it’s wireless access with your laptop or phone. You need Net ID to access it – so anywhere you go around the country that are also built on their framework, you can use your Net ID to get on their wifi. You don’t need guest access.
      4. When: 3 year timeline – new launch date December 14, right after grades are in and finals are finished. Right now, they’re doing departmental engagement and planning, which will continue through October, November is integration programming, December is testing, and December 14 it’ll go live. Between now and then, there will be a communications campaign to students and staff. And after December 14 and to January and beyond, there will be Help Desk Onboarding and support.
      5. Examples of integrations: kuali, Packlink, ILL, Library catalog, Handshake, KualiCo, Slate
         1. To come: iParq, Fusion, Zoom, Nearpod, LogMeIn, PyraMed, MyWConline, Nursing EMS, Comcast
      6. For support,
4. Next Meeting: Wednesday, October 14th
   1. Guest Speakers: Greg Hoye and Team to share about updates to CSU Pueblo logo, Brand Standards, and the Paw Print & Copy Center
5. Motion to Adjourn Meeting – Move to adjourn – Emily and Justin.

Attendees:

Kathryn Starkey

Ryan Kendall

Justin Hiniker

Abby Davidson

Eliphas

Elena Kuiper

Britni Heubschman

David Herman

Garret Wagers

Trisha Macias

Meera

Nicole Quartiero

Corey Shilling

Sandy Brice

Jennifer Torres

Amber Shipley

John Redmond Palmer

Shawn Sanchez

Nicole Suazo

Daniel Minich

Alle Hall

Dariana Roybal

Chris Milliken

Heather Cornell

Adam Avina

Ainsley Holloman

Scott Robertshaw

Alejandro Rojas-Sosa

Adam Pocius

Ana Rios-Salgado

Brenda Trujillo-Aranda

Chris Fendrich

Cody Engelhaupt

Denise Henry

Derek Lopez

Emily McElwain

Gina Lopez Ferguson

Greg Hoye

Haley Sue Robinson

Helen Capriologio

Howard Campbell

Jason Elmon

Kristi Maida

John Sandoval

Kayleigh Traveriso

Lee Saunders

Marcus Hernandez

Megan Mueller

Melissa Marquez

Michelle Gherde

Robin Arwood

Shawn Devine

Thomas Lucero

Tiffany Kingrey

Tracy Samora

Tyson Gale

Bailey Hart

Dax Larson

Lorri Foockle

Chrissy Holiday

Mark Gonzales

Marisa Nunn

Chad Pickering

Wayne Todd