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| **Zoom Etiquette Reminders**  Please keep yourself on ‘mute’. If you would like to chime in or have a question, please raise a hand or chat in the text box.  The Executive Committee will be keeping watch for questions/comments, and will ask you to hop in and turn on your microphone to share. |

**APC Fun Committee Opener (Lee Saunders): Would you rather poll questions**

1. Motion to commence meeting – moved by Lee, Second by Peggy.
   1. Review and approval of March Minutes
2. Committee Updates
   1. University Committees Reports
      1. Professional Development/Social Events (APC Executive Committee)
         1. Monthly Reminder: Ongoing Professional Development Opportunities Available via Extended Studies and Academic Impressions
         2. APC Adopt-A-Highway Cleanup Updates - tentative May pending COVID dial
            1. We’re still looking for people to join! Sign Up [HERE](https://docs.google.com/forms/d/e/1FAIpQLSe0DwzBarrc1XROlh3pdBeq9ReeRZuRINCwDxKrGTMmdQha-g/viewform) – we are hopeful for May 22!
         3. Campus Operations Updates (Donna Souder-Hodge; Niki Toussaint) – 1000 phizer vaccine doses available for campus. There is a vaccine clinic on campus for all faculty, staff, students tomorrow before students leave for spring break. Second dose clinic will happen before graduation.
      2. University Leadership Team (Tracy Samora, Derek Lopez, Emily McElwain, Abby Davidson)
         1. Meeting Recap: No new meeting since February APC report out
         2. Next ULT Meeting: Thursday, April 15th – canceled for April, but we will reconvene in May.
      3. President’s Budget Advisory Committee (Abby Davidson, Alejandro Rojas-Sosa)
         1. Meeting Recap: Wednesday, April 14th – anticipated budget shortfall is 10.7 million. 3 mechanisms to fix it – another round of CARES funding should address 6.8 million, 1.8 million from BOG reserves, and fiscal target for enrollment and retention is 2 million. Dr. Mottet will share more about this – budget for a 3% merit increase for staff if possible. Using recruitment strategies and retention intiatiives to solve the shortfall. We were planning to use 5 million of reserves initially so instead of using our reserves, we got more CARES funding, so we can carry forward our reserve dollars to the next fiscal year.
      4. HR Projects and Updates (HR Team)
         1. Compensation Committee Updates – compensation committee is continuing and has wrapped up the study and present the results. They were presented to G6 and Cabinet this week. Next month we will update APC and then send out individualized compensation reports to all staff.
      5. CSU Pueblo Pathways and Works Initiatives (Committee Members) More work is happening and thinking about how to leverage opportunities across campus. Soon we will start getting the word out about how Pathways and Works will be rolled out. It’ll be successful if everyone is well informed.
      6. Presidential Task Force on CSU System Calendar Alignment (Lee Saunders) It’s wrapping up! It’ll go into effect the 23-24 school year. Students were surveyed, and it will come to a close soon for option 2 calendar adoption.
      7. Search Committee Updates and New Staff Introductions (APC Group) –
         1. Reginald Harge – Louise Anaya just started Monday as a program coordinator in TRIO EOC.
         2. Sean Pooley – academic affairs and marketing coordinator – was in athletics for 5 years before coming to the academics side of campus.
         3. Megan Lorenz – university operator on campus.
      8. APC Foundation Scholarship and Fundraising Activities
      9. Upcoming Events and Opportunities
         1. Mental Health Mondays (Mondays 12-1pm: [Mental Health Mondays Weekly Link](https://csupueblo.zoom.us/j/98029475143))
         2. Commencement Staffing: [Sign Up Here](http://www.signupgenius.com/tabs/43075DC06A4CDE8C71-commencement)
         3. No spring football game
         4. Tundra event postponed to August
         5. OP team is virtually hiking the Pacific Crest Trail - <https://www.myvirtualmission.com/missions/44893/pacific-crest-trail-virtual-challenge> TEAM CODE: CSUP6175.
         6. Student Leadership and Involvement Awards -
3. New Business: Guest Speaker Gena Alfonso and Commencement Team to share details on Commencement and Staffing Logistics
   1. There are four ceremonies – 9am CHEN/STEM, 1pm CHASS/HSB, 5pm fall 2019/2020 grads, 7pm Virtual
   2. All ceremonies will have a virtual link as well.
   3. Graduate reservations opened March 23 to their student email. Closes today April 14, 2021.
   4. Our COVID variance was granted prior to us moving to yellow. Have not released guest tickets. If we can accommodate guests, we will give each grad 10 tickets and will be distanced in pods of four. Stadium will be sectioned off into six sections with each separate entrance/restroom/concession. Concessions are basic this year – water and pre-packaged snack items for those who need it for medical reasons or children.
   5. Grad check in – will happen at the soccer and lacrosse complex. They’ll receive honor cords at check in – split into quadrants and distanced.
   6. There will be around 250 graduates per ceremony. The stage will be in the end of the field where non-speaking roles will be seated, and then a second stage with the podium for graduates to enter to receive diploma cover and return to their seat.
   7. Parking – graduates will park in the E1 lot next to the rec center. Faculty staff will park in the friends of football lot next to the fieldhouse. Guests will park in E10 if they are allowed to come.
   8. Staff and faculty are asked to sign up for at least one ceremony. More details will come closer as more specific duties for your group. You will receive staff badge/shirt if you don’t have one. You must wear black pants, no jeans. CSU Pueblo hats are ok to protect from the sun. Masks are required at all times – requirement by PDPHE.
   9. Text Gradstaff to 76626 for updates.
   10. If you are scheduled to get your second vaccine, you will have to put in sick leave if you can’t make it to graduation
   11. You’ll get more information from the team leads as we get closer. As soon as the groups are settled and roles are figured out, that will accelerate that.
   12. Shirts and badges will be delivered to you across campus the week of. If your shirt doesn’t fit, you can exchange it
4. Next Meeting: Wednesday, May 14th 10-11:15am
   1. Guest Speaker: APC Compensation Committee to discuss results of compensation study
5. Motion to Adjourn Meeting – Lee, seconded by Tracy.

Attendees:

Abby Davidson

Adrian Diggs

Ainsley Holloman

Alex Brady

Allie Hall-Vanhook

Amy Robertshaw

Anissa Manzanares

Aolany Navas-Griggs

Bailey Hart

Brenda Trujillo-Aranda

Brent Schofield

Britni Huebschman

Chad Pickering

Claire West

Cody Engelhaupt

Daniel Minich

Dariana Roybal

David Herman

David Wood

Derek Lopez

Dominic Pillitteri

Emily McElwain

Emma Mitchell

Garret Wagers

Gena Alfonzo

Haley Sue Robinson

Heather Cornell

Jacob Buchholz

Jennifer Ghosh

Jessica Kramer

John King

John Redmond Palmer

Joshua Robinson

Justin Hiniker

Kevin Stever

Kimberly Blackwelder

Kristen LaRoy

Kristi Maida

Kylie McGill

Laura Barela

Lauire Kilpatrick

LeeAnn Rodriguqez

Lee Saunders

Lisa Martin

Mallory Bustow

Marcus Hernandez

Maria Lopez

Marisa Nunn

Megan Lorenz

Megan Mueller

Melissa Marquez

Michelle Gjerde

Natasha

Paul Valdez

Peggy Foley

Ryan Kendall

Sandy Brice

Sarah Lawson

Scott Robertshaw

Scott Wilson

Sean Pooley

Shawn Devine

Shamari Lewis

Shauna Reinsch

Sheila Young

Shelby Bitz

Steph

Strider Swope

Tasi Tuatoo

Taylor Brewer

Tracy Samora

Violeta Hernandez

Wayne Todd