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| **Zoom Etiquette Reminders**  Please keep yourself on ‘mute’. If you would like to chime in or have a question, please raise a hand or chat in the text box. The Executive Committee will be keeping watch for questions/comments, and will ask you to hop in and turn on your microphone to share. |

**APC Fun Committee Opener (Lee Saunders)**

1. Motion to commence meeting
   1. Review and approval of November Minutes – Greg and Ainsley.
2. Committee Updates
   1. University Committees Reports
      1. Professional Development/Social Events (APC Executive Committee)
         1. Reminder: adjusted Upcoming APC Meetings:

**January no formal meeting - APC coffee break Jan. 11 9-10AM**

**February 9th Meeting: 9AM-10AM**

* + - 1. APC Social - **December 16** 5-7PM at ThunderZone – please RSVP so we can know how much food to order! Tracy has helped organize everything – thank you! If there are any offices that want to donate a door prize, we do a raffle as part of that event, so contact Emily or Tracy if you or your office has something they’d like to donate for that. Wear an ugly Christmas sweater too!
      2. Implicit Bias in Higher Education – **Due 12/10/21**
         1. <https://www.academicimpressions.com/courses/0621-dei-implicit-bias-sfwd/lessons/module-1-introduction-to-implicit-bias/topic/introduction-42/>
         2. This is due this Friday! The first of two trainings we are required to do as part of a campus-wide effort.
      3. Everfi Data Security and Privacy - **Due 12/17/21**
      4. Everfi Preventing Harassment and Discrimination - **12/23/21**
         1. If you ahven’t received one of the trainings reach out to your supervisor or Emily and they’ll help!
      5. Getting Comfortable Being Uncomfortable – **Due 1/3/22**
         1. <https://www.academicimpressions.com/courses/0421-conversations-race-sfwd/lessons/table-of-contents/topic/introduction-14/>
      6. Other professional development:
         1. For faculty, if you can spread the word, later this morning and on Friday as well, there is an open house for faculty grade entry in the new system. The how-to to enter grades in Banner is available in Blackboard or if you want to stop by the open house fun-ness with Ainsley, stop on by! The links are in the Email Digest.
         2. There’s a budget information session with Dr. Mottet in the GCB and on zoom this afternoon. Zoom link: <https://csupueblo.zoom.us/j/97663969243>
    1. Campus Operations Updates (Haley Sue Robinson)
       1. COVID Reminders: Spring will likely look like fall operations - mask requirement still in place.
          1. Please help spread messaging to students. Things will be the same as it is this fall. Students need to fill out the exemption form or their covid vaccination card. We will still wear masks and things won’t change. We won’t be going remote in the spring. Things will be the same as they are right now.
       2. Parking Permit Update: reminder to renew your parking pass before the end of December. You can renew this online. If you don’t want a ticket, please update your permit and you’ll receive a new window cling.
    2. University Leadership Team (Tracy Samora, Derek Lopez, Lee Saundes)
       1. ULT - no meeting since last APC (10/13/21)
    3. President’s Budget Advisory Committee
       1. Recap of meeting on 12/1/21
    4. HR Projects and Updates (HR Team) – some reviews are still coming in. There is some delay, but reviews are looking good.
    5. Search Committee Updates and New Staff Introductions (APC Group)
       1. Michelel G. – director of student financial services closes Friday.
       2. Several searches in ES and in the Pack Center.
       3. Two IT positions underway as well.
       4. HSB – hired undergraduate advisor – Nik Larasso
       5. Four new admissions counselors
       6. Hired new testing center coordinator. Jordan Heiner.
       7. Grad program assistant search in Nursing on going.
       8. 3 positions open in the RO to help with the Banner system and degree analysts.
    6. Upcoming Events and Opportunities:
       1. Electric Critters - Additional tickets available for purchase through Tracy, first come, first serve basis ($5/ticket - 2Y and under free).
       2. Winter/holiday door area competition. We’ll judge those on the 17th. We will have two winners – holiday and for winter.
       3. Convocation Week: January 10-14, 2022 | Classes start 1/17/22
       4. Dance party the week of convocation.

1. New Business: Dr. Mottet will be joining us to acknowledge Staff Awards from July/Aug.
   1. Budget – we have a plan and a track. We have a little wrinkle in the % of students who havent’ yet enrolled for the spring semester. We’re behind 22% from last year to this year for re-enrolling for the spring semester. Part is related to the vaccination policy. We’re in a wait and see. We’re cautiously optimistic. We’ve budgeted a melt rate for 9%. If we’re within the budget, we’re ok. If not, then it is challenging. I will walk through this afternoon.
   2. We need 100% compliance January 3 for employees to follow the BOG policy. To be vaccinated or exempted.
   3. If you’re part of the AWA, we have that in place and it’s designed to meet the needs of our employees during a difficult time. We don’t know what the future of the pandemic looks like. I’ve never been more confused! We’ve had chapters where you figure and get a handle on what’s happening etc.
   4. We will announce the holiday schedule soon. You’ll have those details for governor holidays etc. soon.
   5. Last June, we recognized staff winners for the annual employee awards. We are recognizing them for their service. These are the academy awards. They’re peers nominating peers. IF you didn’t get your cash or your plaque, let Niki know!
   6. Nominated: Carol Daugherty, Devin Hart, Denise Henry, Ryan Kendall,
   7. We’ve had some turnover, and we know it’s concerning and happening throughout the US. Some people want to return back, and that’s complicated.
   8. Winners – Korine New, Emily McElwain was runner up. And Brianna Moorman was the first place!
2. Next OFFICIAL Meeting: Wednesday, February 9 - Remember time shift to 9AM.
3. Motion to Adjourn Meeting – Michelle and Peggy.

Online attendees:

Emily M.

Adam Pocius

Adrian Diggs

Ainsley Holloman

Alex Montez

Allie-Hall Vanhook

Alyssa Vargaz-Lopez

Ana Rios

Andrews

Anissa Manzanares

Ariel Pitzer

Brenda Trujillo-Aranda

Connie

Corey Shilling

David Wood

Emma Mitchell

Gena Alfonzo

Ginal Lopez Ferguson

Heather Cornell

Jacklynn Green

Jason Selmon

Jen Martin-White

Jennifer Ghosh

Jenny Sells

Jessica Kramer

John Sandoval

Justin Hiniker

Laura Barela

Lauren Garcia

Margaret Miller

Marisa Nunn

Mark Gonzalez

Michelle Gjerde

Molly Becker

Nik Lograsso

Paul Valdez

Peggy Foley

Peter Bruce

Sarah Lawson

Shawn Sanchez

Strider Swope

Tasi